

Minutes

Board of Directors Meeting Friends of Seneca State Creek Park

Date: Wednesday, February 4, 2015

Time: 7:10pm

Location: Seneca State Park Woodlands Meeting Room

Present: Kenneth Grundy, President
Bruce Goldensohn, Vice President
Merceda Gooding, Secretary
Steven Hackman, Treasurer
Ellen Erdelsky, Membership Secretary
Bonnie Bell, Board Member
David Scull, Board Member (left early)

Absent: Agatha de Jonge, Board Member
Earl Pfeiffer, Board Member

DNR Liaison: David Powell, Park Manager

Guest: Eric Ledbetter, Volunteer/Seasonal Ranger

I **Call to order:** at 7:10 PM by the President Kenneth Grundy.

II **Quorum:** The President noted that a quorum of the Board of Directors was present. The President Ken Grundy declared the board meeting is open for the transaction of business. The President made a motion and David Skull seconded that motion to officially declare Ms. Gooding the Secretary of the FOSCSP. The motion carried unanimously.

III **Reading and Approval of Minutes:** Minutes of the November 15, 2015 board meeting were approved by unanimous consent. The minutes will be published and posted on the website at www.FOSCSP.com.

IV **Treasurer's Report**

- A. Steve Hackman provided a summary of purchases, donations, funding projects and expenses. He discussed receiving donations from MC Road Runners Club \$500, \$10 from (friends) boxes; \$100 to purchase the organizations new logo and the remaining balance \$1207 are directed donations for trails from TROT (Trail Riders of Today, Inc).
- B. There was a review of purchases; Port-a-Pot expenses were \$380.00 but we had \$646.00 in income from the other groups, Decals \$618; and the carsonite posts (\$40.00) for \$576.80. See Treasurer's report attached for further details dated February 4, 2015.

V **Membership Secretary Report**

A. Ellen Erdelsky presented a summary of the membership records, which shows the current number at 102. She also presented an overview of membership policies and procedures regarding letters, follow-up letters, and responses received. Please see the detailed Membership Report dated February 2, 2015 and the Membership Policies and Procedures.

VI **Seneca Park Management Report – DNR Liaison Dave Powell**

David Powell discussed the banner under the lights and the cabin lighting during the winter. He announced that the Peony group is organizing and he suggested to the FOSCSP board to

allow them to attend the board meetings and assist in fund raising activities. He informed the board about the Warriors Canine Connection organization and its approval to raze a house and add a new pre-fab building in Montgomery County, MD. They are in the process of applying for a permit to start by the Spring 2015.

Dave discussed two events. The first event is the volunteer breakfast held on February 28, 2015, in the Woodlands Room at the Park office building. The other event called the Heritage Montgomery will be held on May 16, 2015. He encourage the board to attend and participate in this event. Dave discussed the carsonite posts and presented a sample post to the board. He demonstrated how the post will guide the patrons who are on the trails. He announced that there are currently 7 trails and indicated that a new trail is located near Route 94/ Mullinix Mill Road. This trail will be on each side of the river and sustainable up on the ridges.

Dave informed the Board that he inherited the Black Rock Mill Building on July 1st 2014 from Montgomery County parks and recreation. The Black Rock Mill building will be celebrating its 200th year anniversary in 2016. Dave wants to conserve and improve the Black Rock Mill Building. He asked Eric Ledbetter, Seasonal/Volunteer Ranger, to explain how the FOSCP Board could assist in funding this project. Eric provided an outline of the MHT Grant Funds and Match Sources document (See Attached). This whole project budget is approximately \$19,668.00.

There was a motion presented by the Vice President to vote to fund the Black Rock Mill Building project and not to exceed \$3,000. David Scull seconded the motion. Two abstained, five approved with no opposing votes and the motion carried.

VII New Business

The Secretary Gooding was presented the By-Laws and 501C3. Ellen, the Membership Secretary requested a copy. Secretary Gooding suggests to the board that the By- laws need to be amended and updated.

VIII Open Forum

Bonnie discussed the laminated signs posted on bulletin boards needs to be improved adding more information. Ellen suggests that she would re-create the signs after the organization logo is completed and received. She will proceed to distribute two new versions (signs) to the board members for comments.

Bruce discussed the Maryland Charity Campaign 2015 application process. He suggested to the board not to get involved in the application process at this time. He encouraged the board to think about different fundraising activities and publicity on behalf of FOSCSP. Bruce announced an event called Celebrate Gaithersburg Day held on June 14th 2015 in Downtown Gaithersburg. He suggests that the board to participate in this event.

Ken discussed the Seneca Buff Trail Grant. He announce that he is at the last stages in completing the process of submitting documents that is required. He informed the board that he will provide more information in the future regarding this grant.

VIV Adjournment:

There being no further business, President Ken Grundy declared the meeting adjourned by unanimous consent.

Meeting adjourned at 8:35 PM

Respectfully submitted by,

Merceda D. Gooding

Secretary