



## Minutes

### Board of Directors Meeting Friends of Seneca State Creek Park

**Date:** Saturday, November 15, 2014

**Time:** 1:23 PM

**Location:** Seneca State Park Woodlands Meeting Room

**Present:** Kenneth Grundy, President  
Bruce Goldensohn, Vice President  
Steven Hackman, Treasurer  
Ellen Erdelsky, Membership Secretary  
Bonnie Bell, Board Member  
Agatha de Jonge, Board Member  
Earl Pfeiffer, Board Member

**Absent:** David Scull, Board Member  
Bruce Goldensohn, Vice President left early.

**DNR Liaison:** David Powell, Park Manager  
Shea Niemann, Assistant Park Manager

**Guest:** Eileen Emmet, Peony Garden Liaison

**I Call to order:** at 1:23 PM by the President Kenneth Grundy.

**II Quorum:** The President noted that a quorum of the Board of Directors was present. Ms. Gooding was acknowledged as the Secretary of the FOSCSP Board by the President. The President, Ken Grundy, declared the board meeting is open for the transaction of business.

**III Reading and Approval of Minutes:** Minutes of the August 6, 2014 Board meeting were approved by unanimous consent. The minutes will be published and posted on the website at [www.FOSCSP.com](http://www.FOSCSP.com).

#### **IV Treasurer's Report**

- A. Steven Hackman provided a summary of purchases, grants, funding projects and administrative expenses. See Treasurer's report attached for further review (November 15, 2014).
- B. He discussed the administrative expenses of \$169.00 for 1,000 brochures and two toilet rentals for \$456.00 (FOSCSP will be reimbursed for ½ - \$228.00). The Kawasaki Mule and Utility Cart were purchased for \$12,545.00 (from the SHA Grant of \$20,000.00). Fund Raising Project: FOSCSP members and the general public can make their Amazon purchases through the link *AmazonSmile* on the FOSCSP website homepage. Using the link provided

on the FOSCSP website, Amazon will donate .5% for every purchase made to the FOSCSP organization.

## **V Membership Secretary Report**

A. A summary of new memberships and membership responses were reviewed. The current total is 94; the goal is to reach 100 by the end of the 2014 year. See Membership Secretary report attached (November 13, 2014).

- (1) Renewal Letters Sent 39
- (2) Renewal Responses Received 31
- (3) Rejoins 2
- (4) New Members 7 (additional new members were obtained following after the luncheon today)

B. Ellen Erdelsky presented to the FOSCSP board members a copy of a draft renewal letter for review. The Board suggested that the renewal letter include FOSCSP accomplishments, and, in addition, add the FOSCSP website link for interested prospective members to review all FOSCSP activities.

## **VI Seneca Park Management Report – DNR Liaison**

A. Dave Powell requested Eileen Emmet who expressed an interest to coordinate the Peony Garden at Seneca State Creek Park to speak.

- (1) Eileen Emmet, a member of the Peony Society, made a brief presentation of the historic value of the Peony plants. She wanted to develop a partnership with FOSCSP board to coordinate and organize a committee and act as a preservation steward for the Peony Garden. The FOSCSP Board did not vote on the matter. However the Board discussed it and asked her to contact the FOSCSP Board President to set up a separate meeting, preferably during the month of January 2015. It was suggested that the meeting be held at Seneca Creek State Park meeting room. In the meantime, she will meet with her family to explore options on how she plans to coordinate the Peony Garden project.
- (2) Dave Powell discussed the (POS) Program Open Space grant fund that is designated for acquisitions and recreation for local Maryland parks subdivisions. He further discussed the capital project “Beach/ Bathhouse” at Seneca State Creek Park that will bring more attractions to the park. Another project is “trails connecting to other trails”. He indicates that the FY 2015 budget will be the same as the FY 2014 budget. However, the FY 2016 budget is projected to decrease.
- (3) Dave Powell introduced the Assistant Manager, Shea Niemann, who will act on his behalf when he is not present. He announced that the CJC (Conservation Job Corps) and the LAYC (Latin America Youth Corps) completed several projects at the park such as painting the restrooms, clearing barns and houses and painting picnic tables.
- (4) Dave Powell predicted that the meeting room at Seneca State Creek Park will be completed by the spring 2015; the estimated cost for the lighting is \$6,000. He announced that \$800.00 from the trails (unrestricted funds) has been pre-approved by the Treasurer.

## **VII Purchase Requests**

There was a purchase request for \$300.00 for the purchase of 500 trail markers that was pre-approved by the Board at one of the previous meetings. Since the last meeting, the purchase request was increased to \$618.00 and it was approved by a majority vote FOSCSP Board (one board member absent).

### **VIII Open Forum - Roundtable**

Bonnie Bell proposed a motion for \$125.00 to purchase two banners (Friends of Seneca Creek State Park). Ellen Erdelsky seconded the motion. The motion carried unanimously. Dave Powell will purchase a banner (Happy Holidays from Seneca Creek Park Staff) at DNR expense. Bonnie Bell asked if anyone had any information, photos or events to put in the FOSCSP newsletter, please contact her at [bonniebell@hotmail.com](mailto:bonniebell@hotmail.com).

### **IX Adjournment:**

There being no further business, President Ken Grundy declared the meeting adjourned.

Meeting adjourned at 2:43 PM

The next FOSCSP Board meeting is scheduled on February 6, 2014 at 7:00 pm.

Respectfully submitted by,

*Merceda Gooding*

Merceda D. Gooding  
Interim Secretary

Adopted by the Board in the meeting  
of 2/6/2015,  
(Date of Meeting)